30 August 2021

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Board Meeting Minutes:

Monday 30 August 2021 Time: 7.30 pm

Present:

Cameron McIver (Chair) Michelle Wood (Treasurer) Noel Wilson, Tara Fox, Gary Toa Sheree Anderson (Administration)

Apologies

Todd Velvin

Agenda Item	Responsibility	Timeframe
Minutes from 2 August 2021: That the minutes from 2 August 2021 are accepted as true and correct Move Michelle Second Gary Motion Passed		
 Finance 2020 Audit update, working through the adjustments and journals with the auditor, final date is 15 September 2 Invoices for InterRegionals have been received (Rink fees, Security, Photography etc) - to be clarified 		
Health and Safety - Covid reports to be updated on the FB site and to clubs as needed	SA	

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Referee		
- Updating of Course modules - currently being worked through, the Articulate system gives a very professional look and only items missing are some video to be added once we have this from Nationals		
- Referee Jerseys - jersey order has been finalised, order has been slowed down due to Level 4 restrictions		
 Referee TOR updated and distributed to the Board for confirmation. No feedback received, the Board to appoint Cam Rock to his role and begin the structuring of the referee panel etc so is ready for the start of the 2022 season 	SA to advise CR/AK	
- Game Official Code of Conduct distributed for feedback - nothing received to date	CR to distribute to Referees	
IHNZ Committees		
Current Priorities for the next 6 months: New Constitution Coaching programs Referee Training Regional Committees		
Events		
IR's 2021 update	SA to email Stingrays	
- Invoices to be signed off	for clarification	
Nats 25th update		
- Alternate plans to be reviewed and dependent on Covid restrictions	SA to draft	

	Go/No go date for Nationals at current dates - Monday 13 September		
	and Board meeting to follow		
-	Feedback to Sheree by Wednesday pm		
-	Entry form 8th September, Payment in full by 24th September	SA to distribute	
-	Draw to be developed once plan has been confirmed Tournament Software - how to use	MW MW	
		MW	
-	Exact Stop times and 3 minute half time have been added to the Event Notice and resent to clubs, on website etc	Still to complete in line with alternate plans	
-	Draft referee schedule and budget to be developed from this		
-	Cosgroves re trophies - quote was supplied at the last meeting, was applied for in the grant. Do we now purchase?	SA to purchase 16/SM/SW/Prem and NZSCC SW - rosebowl looks good Prem one to be special	
-	Exhibition game - uniforms ordered, medals ordered Aftermatch function at the rink with players, family, local invitees etc. Quotes have been asked for for the catering of the event - to be reviewed in line with Covid restrictions	SA	
-	Merchandise link - orders finalised. Good response from both Northern and Central regions.		
-	Helmets for referees - 2 to be ordered	SA to order and purchase	31/08/2021
-	Honours Awards - recipients to be reviewed, extra considerations discussed	List to be sent to SA	
-	Dispensations Committee - finalised	SA to forward	31/08/2021

 Disciplinary Committee 2021 to be formed. Is a referee rep worth being on this for feedback purposes? Gary to discuss further with Cam Rock Get each club to submit 2 - junior and senior level for this purpose and will cover both halves of the tournament 	SA to get to clubs	31/08/2021
Broadcasting Update: Scaffolding costs - quotes Commentary - costs to be confirmed, have looked at a number of people and a potential podcast.	GT TV to confirm quote	
- Advert Update	SA/TV	31/08/2021
- SSSC Tenders - 2 received to date	SA to inform both clubs	31/08/2021
Junior Working Group - Held 25 August, positive and constructive, - Next meeting 9 September 7.30pm	SA to send out next dates	31/08/2021
Senior Working Group - Held 23 August, very successful with great ideas and discussions to be looked at further - Lewis and Shane to join for Lower and Southern - Next meeting scheduled for 6 September 7.30pm	SA to send out dates	31/08/2021
Club Presidents Meeting - Next meeting after Nationals decision - 15 September - All to provide an update from their club in regards to growth etc	SA to send out	
Regional Chair Meeting - Date and format - need to work on the regionals policy, first round of feedback has been provided - Facebook pages to be aligned with the IHNZ page	CM/IW	

 Shared drives to be set up Next meeting after Nationals decision - September 	TV to be involved	
Policy Update - Disciplinary Process - needs confirmation and sent to clubs so can be used for Nationals 25th	SA to send to clubs, website	
Oceanias Update - Training/camp times have been postponed until December - Information has been sent to all players registered and clubs - July 2022 is new alternate date - Timetable has been developed and passed to the C and D committee - Considerations include: - 26/08/2021 - NCEA - 23 November - 14 December - - Cambridge Exams - 13 October - 15 November - Cancel Dec dates for Oceanias - tbc	SA to update	
Coaching and Development - Update - Next meeting and time frames	TF to update	
Grants to be applied for - LTP - To be held until levels change	SA to work on	
IHNZ Constitution - External Review still under way - should be completed by the weekend - Feedback and process to date - SGM at Nationals, date to be advised	CM to review with Paul Franklin	
MYL System A plan developed around our processes and systems required with a view to	Defer to next meeting	

use as a mock up for a tournament to test		
Correspondence Received - Transfer update and latest response -	CM to review	
Privacy Officer Position Description or a Code of Conduct for club distribution to be sourced	NW to draft	
Sport NZ - Gender Inclusivity Survey Results Discussion		
2021 Meeting Dates - September TBC - October TBC - SGM to potentially be online due to Covid restrictions and Constitution only - Financials to be at 2022 AGM - Pass a resolution for the board to continue with a transitional mandate and leave this date to the next AGM - Cameron to draft resolutions - November Planning meeting dates - to be looked at further but with alternate times for Nationals no time is currently available - may need to be some online sessions? To be reviewed after Covid Nationals decision	SA/CM	
General Business Meeting finished at 10.20pm Next Meeting 13 September 2021, 7.30pm	SA to send	