



IHNZ Board Meeting:

**7pm, Monday, 29th July 2024
Via IHNZ Teams Link**

Present:	Asbjorn Jon, Joanna Hunter, Jayasudhasri Jaiganesh, Adam Hunt, Josh Lawrence, Chris Morgan, Shaun King, Sheree Anderson
Apologies:	
Absent:	

Briefing of New IHNZ Board	Follow Up Actions
<p>1. Minutes:</p> <p>Motion: That the IHNZ Minutes of 15 July 2024 are as accepted as true and correct. Move: AH Second: JJ</p> <p>Motion Passed</p> <p>Motion: That the IHNZ Board agree to pay \$1,155.22 per month for 6 months, prior to the end of the month to IRD to pay the current GST invoice. Move: AJ Second: AH</p> <p>Motion Passed</p> <p>2. Finance Report: The audit is currently progressing and the accountants have sent through a list of extra information they would like to access.</p>	<p>SA to follow up on the information required</p>

P and L's have been sent to all clubs except the 2023 report which need finalising. There is some more information required to answer some of the questions been sent through to date.

JH following up to provide answers

NARCh costs still need to be finalised with the last of the invoices still to come through for final payment

MW to review against budget

June numbers still have a couple of items to be allocated and will be done in the next week. Joanna to catch up with Colin regarding Esports and Xero links and to ensure this is correct

JH/CB

Adam advised this needs to be reviewed alongside our policies and procedures and any subsequent amendments to be made with this consideration in mind

3. Club Standards Framework:

This allows IHNZ to provide clear processes, standards and guidelines for our clubs. The provision of graduated criteria provides a process that we can include clubs in moving forward and allows agreement with the clubs on our policies and the execution of these with in the sport

AH to develop a timeline for the Board

The Board entered into Committee
Moved AJ
Second AH

Motion Passed

4. Operations Report:

- National Championships

Venue Contract has now been signed by both parties and received by the Board.

The Organising committee is working through their project plan and are underway with all requirements

Main areas to focus on to date include :

- Grant for rink fees, medals and banners to be written
- Entries are coming in
- Costs to be invoiced in August with entries finalised
- Merchandise for nationals to be sold on Esports
- Draft clothing to be finalised and distributed to all
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Blocking schedule was discussed and this to be released in the next couple of days to allow those attending to plan time off, accommodation etc.

Whilst every endeavour will be made to stick to this, until entries are finalised this is tentative, we may need to tinker around the edges to provide the actual timings to meet the schedule

- Learn to Play

A working committee and members to be developed and to be looked into in more detail at the next meeting

- Epic Warrior League Update

A trophy to be purchased and named for the event
Jerseys have been ordered and arrived for the Exhibition teams
All draft teams have been announced and coaches by the end of this week
Exhibition teams to be announced by Chris via socail media

The event draw has a number of interconference games interspersed and Jan and Jarrod are currently finalising those with the draw also to go out during the week

- Junior InterConference

At this stage notification has been received that Kereru and Southern would not attend.

Both Kokako and Tui are currently completing their EOIs for players and coaches and developing trial times

Jersey orders are to be completed by 18 August to ensure we receive them in time

Once teams are confirmed a draw will be developed and a referee schedule

- IHNZ NPL Round 3

Round 3 starts in new Plymouth and promises good competition to find the top 4 teams to play off at the Hamilton finals in conjunction with the interconference event

- Female League Weekend – Kilburnie

The schedule and budget are currently being updated and will be forwarded on as soon as complete

At this stage a larger number of players from the junior grades than the senior grades

- Funding Update

Currently working through the documentation required to submit for medals and rink time for a number of events

SA/JL/CM/SK

SA

CM

SA

<p>3. Esports and Technical Website Migration – the current website to be migrated across to the Esports system A committee to be formed with Chris and suggested members to include both Colin and Krys</p> <p>4. Policy Reviews: Concussion Policy – ACC are coming back to us with a timeframe for their panel of experts to review our policy (ACC offer this free to NSO's)</p> <p>The IHNZ Child Youth and Vulnerable Persons Protection Policy - currently is not fit for purpose</p> <p>Motion That the policy is replaced with a Sport NZ Child Safe Guarding Template Policy Move CM Second – AH Motion Passed</p> <p>Police Vetting : The process is needing to be reviewed and all people in positions are required to be vetting and processed</p> <p>Policies for Approval: Player Transfer Policy – copy with edits to Sheree for distribution</p> <p>Motion That the IHNZ Player Transfer Policy is adopted Move AH Second JH Motion Passed</p> <p>Preventing Bullying and Harassment Policy: Sport NZ Model to be adopted</p> <p>Motion That the policy is adopted for use by IHNZ Move JH Second CM Motion Passed</p>	<p>CM to approach CB and KB to join the group</p> <p>AJ to re develop this for the Board review</p> <p>AJ to review and come back to the board</p> <p>SA</p>
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Age Grade and Eligibility Policy:
To be held over to the next meeting for all to review

5. Correspondence:

Board moved into Committee
Move AJ
Second CH

Motion Passed

S. Nimmo - noted
A. Koit - noted
J. Coppins – noted
P. Pielak-Jones – noted
Rimutaka Renegades – noted
Levin Thunder - noted

Move to come out of committee
Move AJ
Second AH

Motion Passed

6. HR Matters:

Volunteer Communications Manager

Finance Role

Grants Officer

Tui Secretary resignation

7. Falcons Affiliation Request

- On hold whilst the club standards and Framework are being developed

SA to reply to each on behalf of the IHNZ Board

CM and AJ to draft the role out

JH to draft a role description

AH to contact a potential source

To be reviewed once the structure is confirmed and the role descriptions are complete

AJ to respond to Falcons

<p>8. General Business Sheree to draft next communications brief</p> <p>Motion: That a voucher for the NARCh Parent Helpers be provided subject to being within the budget Moved CM Second JL</p> <p>Motion Passed</p> <p>\$15 associate member fee for this year to allow Kereru junior players to attend Nationals</p> <p>\$15 associate member fee for the 2025 IHNZ EWL to allow those who play school leagues etc to join the league</p> <p>AGM 9 November: Board Planning Meeting 10 November Confirmation of venue to come through and costs to allow the Board to make a decision</p> <p>Club Presidents Meeting Minutes to go out this week</p>	<p>SA/CM to develop the next</p> <p>SA/JH/MW to complete</p> <p>SA to add to the communications list</p>
<ul style="list-style-type: none"> • Meeting Finished: 9.08pm • Next Meeting Monday 12 August 7pm. 	