

**IHNZ Board Meeting:**

**7pm, Monday, 1<sup>st</sup> July 2024**

**Via IHNZ Teams Link**

<b>Present:</b>	Asbjorn Jon, Joanna Hunter, Jayasudhasri Jaiganesh, Shaun King, Josh Lawrence, Chris Morgan, Adam Hunt, Sheree Anderson
<b>Apologies:</b>	
<b>Absent:</b>	

<b>Briefing of New IHNZ Board</b>	<b>Follow Up Actions</b>
<p>Introduction and update from Willy Harvey in regards to:</p> <ul style="list-style-type: none"> <li>- where IHNZ is at,</li> <li>- his perspective on the current state of inline hockey,</li> <li>- what is needed to get inline hockey organised,</li> <li>- what needs to be done to get people playing,</li> <li>- what is required to become a financially viable sport with direction and purpose.</li> </ul> <p>Willy offered his time and expertise to assist the process moving forward</p> <p>The Board thanked Willy for his time and efforts to administer the sport.</p> <p><b>Financial Updates:</b></p> <p>Joanna has reviewed the accounts and believes at this stage they are not complete enough to share with the wider membership.</p> <p>Joanna to meet with VBW accountants this week and review where we currently are at in regards to the review and audit</p> <p>The IHNZ GST Return is due end of July with IRD notified of the treasurer position change and if required a payment schedule for the GST return in instalments.</p> <p>To date work has also been completed around the conference accounts transactions in 2023 and this needs completing to help finalise the 2023 accounts. A large portion of invoices were paid from the IHNZ operating account and this will be finalised with the conference accounts to reimburse what is due from each.</p>	<p>MW/JH</p>

<p><b>Motion:</b> That the IHNZ Minutes of 22 June 2024 are as accepted as true and correct. Move Shaun Second Josh</p> <p><b>Motion Passed</b></p> <p><b>Items Outstanding from 22 June Meeting:</b> No Items outstanding</p> <p><b>1. Structure</b></p> <ul style="list-style-type: none"> <li>• Operations vs Governance</li> <li>• Organisational</li> <li>• Financial</li> <li>• Committees</li> <li>• Conference/Region Structure</li> </ul> <p>There is a limited timeframe to ensure this happens and that draws are set well in advance for players, currently last minute changes let the sport down.</p> <p>A meeting to be held with the Conference chairs in regards to the ways to move forward and provide a better structure that will offer a quality product. At this stage 1 conference (Kokako) plays regular games only.</p> <p>Shaun and Josh to undertake the Board role of Conference Portfolio moving forward</p> <p><b>Motion:</b> That a 4<sup>th</sup> region/conference is going to be added as another question to the survey to gauge whether this is wanted by the clubs.</p> <p>Move Josh Passed Shaun</p> <p><b>Motion Passed</b></p> <p><b>2. Communications Process</b></p> <ul style="list-style-type: none"> <li>• Frequency from Board to be weekly</li> <li>• Monthly newsletter /other items and tournaments to be done as we move forward and in a timely manner</li> <li>• Club Presidents Meetings to be held after each board meeting to ensure quality communication</li> </ul>	<p>To be posted to the website</p> <p>SA to set a meeting with SK and JL</p> <p>CM to help with communications</p>
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Survey to go out by the end of the week to all Club Presidents with a 7 day time frame

Time Frame:

- 6 July - Survey out
- 15 July Board Meeting also collate information to present to the Club chairs
- 16 July Club Presidents Meeting
- 29 July - 31 July SGM to be held
- A financial update to be included

SGM to include:

- Process of Board Appointment
- Financial Report
- Conference and Region Update
- Survey Results and wins

### 3. Financial Updates

- 2023 Audit, Books Update and GST Return as per Joannas update
- Lawyers Invoices have been paid.

Willy updated the board on the overall agreed amount to be paid Wynn Williams need to provide us with the IHNZ Disciplinary Process they were updating as part of the brief given

### 5. Current Portfolios

Operations Update from Sheree on the following programmes IHNZ undertake:

- IHNZ NPL
- 16/18 Draft – Epic Warrior League
- Matariki
- Female League Play
- Wahine Kaha
- Nationals
  - *Dates*
  - *Budget and Team Costs*
  - *Organising committee*
  - *Grants*
  - *Medals/Banner*

The 2024 National Championship draft budget has been sent to Asbjorn and Joanna for comment

The board agreed for Sheree to form an organising committee to start 2024 National Championship planning.

Team Entry costs are yet to be finalised and will be discussed at the Club Presidents meeting in late July.

SA to contact BH/IW/TG  
Once availability is confirmed an agenda developed and sent to Club Presidents

AH to look into this further – 15/07/2024

SA to send draft EWL budget to all for comment by 05/07/2024

SA to send draft budget and relevant paperwork to all for comment by 05/07/2024

- Interconference Event

It was agreed by the Board that the Interconference Event for the Junior and Female grades consisting of 10U – 14U grades continue as planned during the weekend of 13 – 15 September at the finals of the IHNZ NPL

SA to draft communication to all 05/07/2024

- Skate of Origin

To be reviewed further at the next meeting

- Coaching

- *High Performance*
- *Development*
- *Qualification development program*

- NARCh Campaign

Final preparations are under way with the awaiting of the draw ( expected mid week). All documentation and a briefing has been provided to the Board to date

- Growth and Development

- *Youth Development Camps*
- *LTP*

To be reviewed further at the next meeting

- Esports and Technical

- *Website etc*

SA to speak with Colin Brown, AJ and send an introductory email 02/07/2024

- Referees and Officials

- *Training Programs*
- *Reimbursement*

AJ/CM to speak with Referees/SA to send an introductory email 02/07/2024

- Māori Inline Hockey Strategy

- *2025 10<sup>th</sup> Anniversary*

SA/WH to begin 2025 planning

- 2025 Calendar Draft

- *Rink Availability/Venues*
- *KIHL*

SA distributed draft

Rink availability is an issue and time at a premium at most rinks  
Shaun raised concerns in regards to the junior event and the impacts this will have on clubs, their formation and junior grade development whilst placing further pressure on rink time.

<ul style="list-style-type: none"> <li>• Compliance/Policy and Procedures All IHNZ policy's and procedures were up for review April 2024 . To date the Concussion, Inclusivity and CYP Policies have been drafted.</li> </ul> <p>The Discipline and Disputes Process is currently at the lawyers.</p> <p>Most urgent is a new Constitution and will be drafted using the new Sport NZ templates</p> <ul style="list-style-type: none"> <li>• Sponsors and Funding An update was provided on the following initiatives and the plans to move these forward with external input <ul style="list-style-type: none"> <li>○ Teams Mission and Bauer</li> <li>○ IHNZ NPL</li> <li>○ IHNZ EWL</li> <li>○ Grants and Funding</li> </ul> </li> <li>• Integrity and Privacy <ul style="list-style-type: none"> <li>○ Privacy Officer</li> </ul> </li> <li>• Finance Division <ul style="list-style-type: none"> <li>○ Club Affiliation Fees 2025</li> <li>○ Player Registration Fees</li> <li>○ Esports and costs</li> <li>○ Use of External accountant going forward</li> </ul> </li> <li>• Dispensation Process Nationals dates for Dispensations to be published again in communications and the link to be attached</li> <li>• Long Term Planning and Strategy <ul style="list-style-type: none"> <li>○ <i>Ring of Fire Round 2025</i></li> <li>○ <i>International Program</i></li> </ul> </li> </ul> <p>To be reviewed further at the next meeting</p> <ul style="list-style-type: none"> <li>• Planning: Internal Positions and Structures To be revied for the next 3 months and updated to reflect the roles</li> </ul>	<p>JJ/AH is assume Board responsibilities for this Portfolio</p> <p>SA to continue on these</p> <p>AJ to assume Board responsibilities for this Portfolio</p> <p>AH/JH/ to assume Board responsibilities for this Portfolio</p> <p>Michelle Wood to be used for historical knowledge</p> <p>Pete Shields/Brett Turia/SK to remain in these roles</p> <p>JL/AJ</p>
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<p><b>6. Marketing</b></p> <ul style="list-style-type: none"> <li>• Facebook/Insta/TikTok</li> <li>• Website</li> <li>• Board Communications</li> </ul> <p><b>7. Outstanding Correspondence</b></p> <p>Falcons Affiliation Request  Asbjorn has had productive discussions with both the Falcons and the Stingrays. The two clubs will be meeting next week.  The clubs will then update Asbjorn and he can bring that information to the IHNZ meeting on 15 July</p> <p>Donna Ferrari email – 21/06/2024 - this to be added to the Conference discussion</p> <p>Matthew Villeneuve – 23/06/2024 – this also to be added to the Conference discussion</p> <p><b>8. General Business</b></p>	<p>CM</p> <p>AJ to follow up after the Clubs Meeting</p> <p>JL/SK to follow up  SA to send a response  02/07/2024</p> <p>JL/SK to follow up  SA to send a response  02/07/2024</p>
<ul style="list-style-type: none"> <li>• <b>Meeting Finished: 10.20pm</b></li> <li>• <b>Next Meeting: 15 July 2024, 7pm, Via Teams</b></li> </ul>	